



Suggested Syllabus Insert

The following are suggested inserts for your syllabus. The first identifies the *Team+ System* as a course requirement. The sections titled *Team+ Activities* and *Team+ Evaluation* are intended to provide general information about the team activities and the team evaluation process and to indicate that completion of the activities and the student's score on the peer evaluation will be included in the course grade.

REQUIRED TEXTBOOK/COURSE MATERIALS

Team+ System (by Iconic Learning Systems). Throughout the semester, we will use a software application called The Team+ System. It includes a set of teamwork developmental activities designed to help your teams be more effective as you complete course assignments, and a 360-degree team evaluation process. You must register with Team+ immediately after teams have been assigned, <https://teams.teamplus.education>.

TEAM+ ACTIVITIES

Teamwork is an important skill to develop. Your ability to work efficiently and effectively with others will significantly impact your success in this course (as well as in your career!). Throughout the semester, you and your teammates will be asked to perform certain teamwork activities designed to enhance the effectiveness of your team. You will complete these activities on the *Team+* website, <https://teams.teamplus.education>.

You must complete the online registration immediately after your team # has been assigned by the instructor. Be sure to read the overview of the *Team+ system* that has been provided to you. Further instructions for how to complete the teamwork development activities are provided within the *Team+* website and you will receive email notifications when each activity is available. **Make sure to complete the activities when they are due as there will be no opportunity for make ups!** Completion of all the activities on the *Team+* website will comprise 5% of your grade.

TEAM+ EVALUATION

Twice during the semester, toward the middle and at the end, each student will provide feedback ratings on every team member in terms of their individual contribution to team output and effectiveness. You will receive an email with instructions from *Team+* when the time for each assessment period approaches. All team members are encouraged to keep a log across team assignments to aid in the completion of these peer assessments. This log can also be used to provide periodic feedback to **constructively** assist team members throughout the semester. Your individual peer ratings at the end of the semester will count toward 10% of your course grade. The first of these assessments (mid-semester) will be for the purposes of team member feedback and not factor into your team evaluation grade.